



Andhra Pradesh Urban Infrastructure Asset Management Limited
4th Floor, NTR Administrative Block, Pandit Nehru Bus Station, Vijayawada - 520 013
Website: www.apurban.com

POSITION NO.1

MANPOWER REQUISITION NOTIFICATION (MRN)

UNDER Swachha Andhra Corporation – Project Management Unit

S. No.	Particulars	Description
1	Position	Technical Coordinator
2	No. of Position	One (01)
3	Proposed Grade	Assistant Manager
4	Mode (Consultant / Employee)	Consultant
5	Academic / Professional Qualifications	B. Planning/ B.Tech/ BBA/ BSc Environmental Sciences/ BSc/ MSc Environmental Sciences/M.sc/M.Tech/MBA
6	Post qualification experience (specific requirement)	<p>Minimum 4 to 6 years of experience in Project Coordination, management, client interactions, team coordination and having knowledge about Solid and Liquid waste management. Experience in working with Government organizations would be desirable.</p> <ol style="list-style-type: none"> 1. A good knowledge of prevailing rules and regulations of the Government of Andhra Pradesh and the Panchayat Raj Institutions; Proven ability to liaison effectively with state and district level officers of counterpart and other departments; 2. Experience of working in Govt. Flagships Swachh Bharat Mission/Nirmal Bharat Abhiyan/Total Sanitation Campaign /National Rural Drinking Water Program, will be an added advantage. 3. Excellent oral and written communication skills 4. Strong working knowledge of MS Office is mandatory–report writing/data analysis /Presentation experience. 5. Dissemination of national/state/ULB/district level campaigns regarding various components of SBM Urban & Grameen, including interpersonal communication. 6. Promotion of national level initiatives such as Swachh Survekshan, ODF+/ODF++ / Water plus and Garbage Free certifications etc. 7. Support in empanelment and engagement of various stakeholders for grassroots mobilization and sensitization regarding SBM. 8. Knowledge in preparation of Tender Document and Bid process Management.
7	Reporting to	Project Manager/DH
8	Salary / Fee range	As per Industry Standard
9	Other expectations	Late working depending on urgency of work to be done / meeting delivery timelines & travelling on need basis
10	Scope of Work (If taking for more than a project, then write Project wise SoW)	<ol style="list-style-type: none"> 1. Gather accurate and reliable data and analyze/interpret the same. 2. Prepare work plan for ULBs and evaluate the implementation of the work plan. 3. Provide technical support to ULBs

		4. Provide structures and mechanism regarding implementation of SBM 2.0 in the state of Andhra Pradesh.
11	Core Skills	Good Communication Skills, Soft Skills (especially PPT knowledge mandatory) and Knowledge on Municipal Solid Waste Management preferable
12	Gender specific, if any	Neutral
13	Location	Vijayawada
14	Any other point, you would like to mention	It is desirable that the candidates would have prior experience of working with government. Preferably resident of Andhra Pradesh. Telugu Language is desirable.

Note: Apply for the above said position through Standard CV Format (available at our website: www.apurban.com/careers.php) along with detailed CV and send at: jobs@apurban.in (properly mention position name in subject line)