



**MANPOWER REQUIREMENT NOTIFICATION (MRN)**

**UNDER Food and Enterprise Development Division of APUIAML**

**For Tourism CBDD Projects- PDMC**

<b>S. No.</b>	<b>Particulars</b>	<b>Description</b>
<b>1</b>	<b>Position</b>	Civil Engineer
<b>2</b>	<b>No. of Position</b>	Two (02)
<b>3</b>	<b>Proposed Grade</b>	Senior Officer
<b>4</b>	<b>Mode (Consultant / Employee)</b>	Project Associate
<b>5</b>	<b>Academic / Professional Qualifications</b>	<ul style="list-style-type: none"><li>• Graduate/ Post Graduate in Civil Engineering from reputed institutes.</li></ul>
<b>6</b>	<b>Post qualification experience (Specific requirement)</b>	<ul style="list-style-type: none"><li>• 3–5 years of experience as a site engineer, preferably in tourism, hospitality, or any infrastructure projects.</li><li>• Proven experience in managing on-site construction activities, including tourism-specific features like heritage preservation, eco-tourism facilities, or visitor centres.</li><li>• At least 1-2 Years working experience in/with Government organizations, multilateral organisations would be desirable.</li></ul> <p><b>Technical Skills</b></p> <ul style="list-style-type: none"><li>• Strong working knowledge of MS Office is mandatory</li><li>• Knowledge in Auto Cad.</li><li>• Knowledge of Civil Estimates, BoQs preparation etc as per the SSR</li></ul>
<b>7</b>	<b>Reporting to</b>	AUD Head /DH
<b>8</b>	<b>Salary / Fee range</b>	Ind Stds
<b>9</b>	<b>Other expectations</b>	<ul style="list-style-type: none"><li>○ Flexibility in working hours depending on urgency of work / delivery timelines</li><li>○ Flexibility in traveling</li></ul>
<b>10</b>	<b>Scope of Work (If taking for more than a project, then write Project wise SoW)</b>	<ul style="list-style-type: none"><li>• Supervise/inspect daily construction and site activities to ensure work is performed as per approved designs, specifications, quality &amp; safety standards, environmental guidelines, local building codes etc</li><li>• Coordinate with contractors, sub-contractors, and labour teams to maintain workflow and resolve on-site issues. Work <b>closely with architects, planners, and designers</b> to implement tourism-specific features such as pathways, visitor facilities, landscaping, or eco-friendly installations</li><li>• Identify and rectify defects or discrepancies in construction quality.</li><li>• Manage and monitor civil, structural, electrical, and mechanical works involved in the project.</li><li>• Act as the point of contact between the site and project management team.</li><li>• Prepare daily, weekly, and monthly progress reports, communicate progress, challenges, and updates effectively to Project Manager</li><li>• Assist with local authorities for permits, clearances, and compliance matters.</li></ul>
<b>11</b>	<b>Core Skills</b>	<ul style="list-style-type: none"><li>• Excellent oral and written communication skills</li><li>• Report writing/data analysis /Presentations experience</li></ul>

<b>12</b>	<b>Gender specific, if any</b>	Neutral
<b>13</b>	<b>Location</b>	Rajamahendravaram / Suryalanka or any other site locations with in Andhra Pradesh
<b>14</b>	<b>Any other point, you would like to mention</b>	It is desirable that the candidates would have prior experience of working with government.

**Note: Apply for the above said position through Standard CV Format (available at our website: [www.apurban.com/careers.php](http://www.apurban.com/careers.php)) along with detailed CV and send at: [jobs@apurban.in](mailto:jobs@apurban.in) (properly mention position name in subject line)**