

Andhra Pradesh Urban Infrastructure Asset Management Limited

Reg. Off: C/o 4th Floor, NTR Administrative Block, Pandit Nehru Bus Station

Vijayawada - 520 013

CIN: U65999AP2016PLC103663

SCOPE OF WORK FOR SUPPLY OF RENTAL PHOTOCOPIERS CUM SCANNER AT VIJAYAWADA FOR A PERIOD OF ONE YEAR (W.E.F. JANUARY 01, 2025)

Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML) requires Photocopier cum Scanner on monthly rental basis at Vijayawada, Andhra Pradesh for a period of one year, and seeks quotations from interested vendors in the following format:

Scope of Work	Cost (Rs.)
Make: Canon Photocopier cum Scanner iR 3226 ❖ Monthly Rent (which covers free Copy/Print) <ul style="list-style-type: none">• A4 Mono• A4 Color• A3 Mono• A4 Color ❖ Post Free copies, Charges per Copy/Print <ul style="list-style-type: none">• A3 Mono• A3 Color• A4 Mono• A4 Color	

General Terms & Conditions:

- a) Vendor would be responsible for:
- Photocopier cum Scanner maintenance issues, like spare parts and consumables
 - Toners to be provided on time and also one extra toner set need to be placed at Vijayawada Head Office all the time
 - No locking period for this Photocopier cum Scanner supply
 - Photocopier cum Scanner related all technical services
 - Transportation of Photocopier cum Scanner at our following address:

Andhra Pradesh Urban Infrastructure Asset Management Limited
4th Floor N.T.R Administrative Block Pandit Nehru Bus Stand
Vijayawada -520013

- b) Notice period: by either party (APUIAML and Successful Vendor) can submit the termination notice with a prior one month notice in writing without assigning any reason for termination

- c) No hidden charges should be charged apart from the cost will be mentioned in the quote

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- d) APUIAML will make monthly payment through RTGS / Cheque against the Invoice annexed with log report and will raise monthly Invoice on:

Andhra Pradesh Urban Infrastructure Asset Management Limited

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Vijayawada - 520 013

GST No.: 37AAOCA6442P1ZY

Please submit your Quote (on or before 3 pm of December 11, 2024) in a sealed envelope at the address given below or by way of mail to pavan.k@apurban.in with a cc to pavan.kurumaddali@apurban.in :

Administration Department

Andhra Pradesh Urban Infrastructure Asset Management Limited

4th Floor, NTR Administrative Block, Pandit Nehru Bus Station

Vijayawada - 520 013

For any clarification on the, may please be contact to Mr. Kola Pavan Kumar (Mobile No. 9966718369)

-: DISCLAIMER :-

The final decision to award contract shall always reside with APUIAML. APUIAML Management keeps the full right:

- (a) to take all decision in respect of the Bidding Process for selection of the Vendor(s)
- (b) Not to disclose with anyone the reasons for rejection/ selection of any quote(s)