

**SCOPE OF WORK FOR SUPPLY OF ONE RENTAL COPIER
AT VIJAYAWADA (APUIAML) FOR A PERIOD OF ONE YEAR**

Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML) requires a Photocopier cum Scanner on monthly rental at APUIAML Office @ Vijayawada (AP State) for a period of one year, in the following format:

Item Description	Cost (Rs.)
Make: Canon Photocopier iR 3120 <ul style="list-style-type: none">• Monthly Rent (which covers free Copy/Print)<ul style="list-style-type: none">• A4 Mono• A4 Color• Post Free copies, Charges for Copy/Print<ul style="list-style-type: none">• A4 Mono• A3 Mono• A3 Color• A4 Color	

General Terms & Conditions:

- a) Vendor would be responsible for:
- Photocopier maintenance issues, like spare parts and consumables
 - Toners to be provided on time and also one extra toner set need to be placed at Pulivendula Project Site all the time
 - No locking period for this Photocopier supply
 - PhotoCopier related all technical services
- Transportation of Photocopier at our following Address:
Andhra Pradesh Urban Infrastructure Asset Management Limited
4th Floor, NTR Administrative Block, Pandit Nehru Bus Station Vijayawada - 520 013
- b) Notice period: by either party (APUIAML and Successful Bidder) can submit the termination notice with a prior one month notice in writing without assigning any reason for termination
- c) No hidden charges will be charged apart from the cost will be mentioned in the quote
- d) APUIAML will make monthly payment through RTGS / Cheque against the Invoice annexed with log report and will raise monthly Invoice on:
- Andhra Pradesh Urban Infrastructure Asset Management Limited**
4th Floor, NTR Administrative Block, Pandit Nehru Bus Station
Vijayawada - 520 013
GST No.: 37AAOCA6442P1ZY

Please submit your bid (on or before 3 pm of November 12, 2021) in a sealed envelope at the address given below or by way of mail to surendra.akiri@apurban.in with a cc to harish.nawani@apurban.in

Mr. Surendra Akiri
Administration Department
Andhra Pradesh Urban Infrastructure Asset Management Limited
4th Floor, NTR Administrative Block, Pandit Nehru Bus Station
Vijayawada - 520 013

For any clarification on the, may please be contact to Mr. Surendra Akiri (Tel.No. 0866-2527709)

-: DISCLAIMER :-

The final decision to award contract shall at all times reside with APUIAML. APUIAML Management keeps the full right:

- (a) to take all decision in respect of the Bidding Process for engagement of vendor for providing Photocopier on rental
- (b) Not to disclose with anyone the reasons for rejection/ selection of any quote
