

Andhra Pradesh Urban Infrastructure Asset Management Limited

4th Floor, NTR Administrative Block, Pandit Nehru Bus Station, Vijayawada - 520 013 Website: [www.apurban.com](http://www.apurban.com/)

HUMAN-RESOURCE REQUIREMENT NOTIFICATION (HRN)

UNDER Public Private Partnership (PPP) Division of APUIAML

(Position Ref. No. 2)

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| **S. No.** | **Particulars** | **Description** |
| **1** | **Position** | Manager (PPP Cell) |
| **2** | **No. of Position** | One (01) |
| **3** | **Proposed Grade** | Manager |
| **4** | **Mode (Consultant /**  **Employee)** | Consultant |
| **5** | **Academic / Professional Qualifications** | * Architect / Planner/ Engineer with Postgraduation (M. Plan / M.Tech / MBA/Equivalent) with Excellent Communication Skills * Preference shall be to candidates from Premier Institutions |
| **6** | **Post qualification**  **experience (specific requirement)** | * Minimum 6 to 10 years of experience, of which preferably, 3 years shall be in Government PPP Consulting * **Key Roles:**    + Data Collection / Research / Analysis, Site Due Diligence, Market Assessment   + Project Management, team coordination & management   + Report Writing (Concept Notes, Feasibility Reports, Project Reports, PIM, Bid Evaluation reports, etc.)   + Drafting of RFPs and Concession Agreements for PPP Projects   + Bid Evaluation / Documentation   + Acquaintance with Financial Models * **Key Skills:**    + Excellent oral and written communication skills   + Strong working knowledge of MS Office (word, excel & power Point)   + Report writing, data analysis /Presentation experience   + Drafting of RFPs / Concession Agreements for PPP Projects   + Client Management   + Multi-tasking |
| **7** | **Reporting to** | PPP- Head /DH |
| **8** | **Salary / Fee range** | As per Industry Standards |
| **9** | **Other expectations** | * Flexibility in working hours depending on urgency of work / delivery timelines * Flexibility in traveling |
| **10** | **Scope of Work**  **(If taking for more than a project, then write Project wise SoW)** | * Drive & manage Project Delivery including managing team. * Support Team / Colleagues for timebound deliverables * Work Prioritization & Delivery Management * Client Management |
| **11** | **Core Skills** | * Good Communication Skills and Knowledge on PPP / PPP Bid Documentation * Acquaintance with Financial Models shall be preferred |
| **12** | **Gender specific, if any** | Neutral |
| **13** | **Location** | Vijayawada (Andhra Pradesh) |

**Note: Apply for the above said position through Standard CV Format (available at our website:** [**www.apurban.com/careers.php**](http://www.apurban.com/careers.php)**) along with detailed CV and send at: jobs@apurban.in (properly mention position name in subject line)**