

Andhra Pradesh Urban Infrastructure Asset Management Limited

4th Floor, NTR Administrative Block, Pandit Nehru Bus Station, Vijayawada - 520 013 Website: [www.apurban.com](http://www.apurban.com/)

HUMAN-RESOURCE REQUIREMENT NOTIFICATION (HRN)

UNDER Public Private Partnership (PPP) Division of APUIAML

(Position Ref. No. 2)

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| **S. No.** | **Particulars** | **Description** |
| **1** | **Position** | Manager (PPP Cell) |
| **2** | **No. of Position** |  One (01) |
| **3** | **Proposed Grade** | Manager |
| **4** | **Mode (Consultant /****Employee)** | Consultant |
| **5** | **Academic / Professional Qualifications** | * Architect / Planner/ Engineer with Postgraduation (M. Plan / M.Tech / MBA/Equivalent) with Excellent Communication Skills
* Preference shall be to candidates from Premier Institutions
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| **6** | **Post qualification****experience (specific requirement)** | * Minimum 6 to 10 years of experience, of which preferably, 3 years shall be in Government PPP Consulting
* **Key Roles:**
	+ Data Collection / Research / Analysis, Site Due Diligence, Market Assessment
	+ Project Management, team coordination & management
	+ Report Writing (Concept Notes, Feasibility Reports, Project Reports, PIM, Bid Evaluation reports, etc.)
	+ Drafting of RFPs and Concession Agreements for PPP Projects
	+ Bid Evaluation / Documentation
	+ Acquaintance with Financial Models
* **Key Skills:**
	+ Excellent oral and written communication skills
	+ Strong working knowledge of MS Office (word, excel & power Point)
	+ Report writing, data analysis /Presentation experience
	+ Drafting of RFPs / Concession Agreements for PPP Projects
	+ Client Management
	+ Multi-tasking
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| **7** | **Reporting to** | PPP- Head /DH |
| **8** | **Salary / Fee range** | As per Industry Standards |
| **9** | **Other expectations** | * Flexibility in working hours depending on urgency of work / delivery timelines
* Flexibility in traveling
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| **10** | **Scope of Work** **(If taking for more than a project, then write Project wise SoW)** | * Drive & manage Project Delivery including managing team.
* Support Team / Colleagues for timebound deliverables
* Work Prioritization & Delivery Management
* Client Management
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| **11** | **Core Skills** | * Good Communication Skills and Knowledge on PPP / PPP Bid Documentation
* Acquaintance with Financial Models shall be preferred
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| **12** | **Gender specific, if any** | Neutral |
| **13** | **Location** | Vijayawada (Andhra Pradesh) |

**Note: Apply for the above said position through Standard CV Format (available at our website:** [**www.apurban.com/careers.php**](http://www.apurban.com/careers.php)**) along with detailed CV and send at: jobs@apurban.in (properly mention position name in subject line)**